

## NOTICE

Notice is hereby given that the New Jersey Counties Excess Joint Insurance Fund is requesting proposals for the following professional services:

Executive Director/Administrator  
Underwriting Manager  
Loss Prevention/Safety Director

Copies of the Request For Proposals are available in the Camden County Division of Purchasing, Courthouse – 17<sup>th</sup> Floor, 520 Market Street, Camden, New Jersey 08102, **during regular business hours or vendors can register to download all documents from the Camden County website: <http://www.camdencounty.com/service/purchasing-and-procurements/>**

Proposals must be submitted to the Camden County Division of Purchasing, Courthouse - 17th Floor, 520 Market Street, Camden, New Jersey 08102. Proposals are scheduled to be opened on **Tuesday, February 5, 2019 at 11:00 a.m.** Any proposals received after said opening, whether by mail or otherwise will be returned unopened. No proposals will be accepted after the above referenced date. Proposals must be submitted in sealed envelopes with the name of the RFP clearly marked on the outside of the envelope. Proposals may **not** be e-mailed, faxed or transmitted over the telephone.

It is recommended that each proposal be hand delivered to the Division of Purchasing. The Fund assumes no responsibility for delays in any form of carrier, mail or delivery service causing the proposal to be received at the Division of Purchasing later than the above-referenced scheduled opening.

Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

The Fund reserves the right to accept or reject any or all proposals submitted in the best interest of the Fund and the Fund further reserves the right to waive any defect or informality in any proposal should it be in the best interest of the Fund.

Proposers are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) and N.J.S.A. 10:5-31.

**This Request For Proposals does not constitute a bid and is intended solely to obtain competitive proposals from which the Fund may choose contractor(s) that best meet(s) the Fund's needs. It is the Fund's intent that no statutory, regulatory, or common law bidding requirement apply to this Request For Proposals. The Fund intends to award any contract(s) for these services pursuant to N.J.S.A. 40A:11-5(1)(m).**