

NOTICE

Notice is hereby given that the Camden County Insurance Fund Commission is requesting proposals for the following professional services:

Executive Director/Administrator
Third-Party Claims Administrator

Copies of the Request for Proposals are available **by registering and downloading all documents from the Camden County website:** <http://www.camdencounty.com/service/purchasing-and-procurements/>

Proposals must be submitted to the Camden County Division of Purchasing, Courthouse - 6th Floor, 520 Market Street, Camden, New Jersey 08102. Proposals are scheduled to be opened on **Tuesday January 7, 2025, at 11:00 a.m.** Any proposals received after said opening, whether by mail or otherwise will be returned unopened. No proposals will be accepted after the above referenced date. Proposals must be submitted in sealed envelopes with the name of the RFP clearly marked on the outside of the envelope. If hand-delivering proposal it must be left in the marked bin accessible from the 6th Street entrance to the Courthouse. Bin access is M-F 8:30 A.M. to 4:00 P.M. only. Proposals may **not** be faxed or transmitted over the telephone. See additional submission instructions in the RFP at section 4.0.

Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

The Fund Commission reserves the right to accept or reject any or all proposals submitted in the best interest of the Fund and the Fund further reserves the right to waive any defect or informality in any proposal should it be in the best interest of the Fund.

Proposers are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27) and N.J.S.A. 10:5-31.

This Request for Proposals does not constitute a bid and is intended solely to obtain competitive proposals from which the Fund Commission may choose vendor(s) that best meet(s) its needs. It is the Fund's intent that no statutory, regulatory, or common law bidding requirement apply to this Request for Proposals. The Fund Commission intends to award any contract(s) for these services pursuant to N.J.S.A. 40A:11-5(1)(m).